

**LMIS Sub Group Meeting for database creation of training providers and trainees
Record of Discussions**

Date & Time: 11th December 2013 (03:00 PM-05:00 PM)

Venue: NDCC-II (9th Floor), Jai Singh Road, New Delhi

The Director General, NSDA welcomed all the sub group members and gave a recap of the first meeting of the Steering Committee on LMIS held on 25th October 2013 chaired by the Chairman, NSDA in which this sub group was formed as part of the key decisions of the meeting. He mentioned the specific tasks allocated to the sub group. Following key decisions/ action items were identified in the meeting:

1. As part of action item identified in the Steering Committee meeting, NSDA has written letters to all the concerned Ministries/ State Governments requesting them to provide the data relating to training providers and trainees. They were also asked to give their consent on authorizing the National Informatics Centre (NIC) to access their Skill Development data/ portal/ system and link it to NSDA's LMIS. NSDA has received consent from 6 States. The same would be circulated to all the members of the sub group.
[Action Item: NSDA]
2. In this connection, NIC would go through the details for 6 States to facilitate the process further. NSDA would follow up with the Ministries/ States who have not responded with the consent. **[Action Item: NSDA and NIC]**
3. Discussions were made on analyzing database fields of different Ministries/ State Governments portals/systems of training providers and trainees involved in Skill development schemes/ programmes/ initiatives. This would further be required for real time updation of the NSDA's LMIS (central database) being linked to these portals/ systems.
4. For the above point, formulation of Standard Operating Procedures (SOP) for the Convergence System and e-governance standards also need to be formulated.
5. Demo of the online portal for registration of the training providers was given to all the members. Suggestions/ feedback were given on following points:

Registration Page:

- I. Edit Confirmation Text to include the clause that legal liability of the information provided by the Training Providers during registration rests with him.
- II. Include Chief Executive Officer's PAN number for validation. Duplication is allowed only if Legal Status of the organization is Proprietorship. In case of partnership if partner name and PAN number is put as the organization's name and PAN number then in chief executive's column details should be given for other partner.
- III. Include Chief Executive Officer's Mobile Number and send him a SMS notifying that the email has been sent on his ID with login details, valid for 48 hours.
- IV. Automatically generated System password to expire after 48 hours if the User has not logged in to the system and changed it to a permanent one.
- V. Include CAPTCHA (Completely Automated Public Turing test to tell Computers and Humans Apart) image on Registration Page to avoid junk values.
- VI. Adhar number to be included as a Non-Mandatory field.
- VII. FAQ to be put on NSDA Website next to the Registration Link

Trainer's Portal:

- I. "Save" option to be included for Training Centre Tab and Courses Tab, to allow user to save details and submit only when all the details are complete.
- II. Course Description/ Competency to be renamed as "Course Description/ Kind of role/work this course equips you for"
- III. Training Centre Details to include a field asking Centre Status as (Training Provider Branch/Franchise)
- IV. Village codes to be included for Training center information, one level down the blocks

NSDA would consider incorporating the above points suitably. **[Action Item: NSDA]**

6. Software Requirement Specification (SRC) and Security Audit to be worked out for the online portal. **[Action Item: NSDA and NIC]**

Meeting ended with a vote of thanks to all the sub-group members.

List of participants in Sub Group meeting on LMIS, 11th Dec 2013

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