

# NSQF QUALIFICATION FILE GUIDANCE

Version 6: Draft of 08 March 2016

NSDA Reference

To be added by NSDA

## CONTACT DETAILS OF SUBMITTING BODY

### Name and address of submitting body:

Paints and Coatings Skill Council,

105, Kakad Chambers, 132, Dr. Annie Besant Road, Worli, Mumbai – 400 018

### Name and contact details of individual dealing with the submission

Name: Mamka Hakim

Position in the organisation: Manager Standards & QA

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## List of documents submitted in support of the Qualifications File

1. Occupation Map
2. RFP for development of National Occupational Standards
3. GC Resolution for formation of NOS Sub-committee and its composition
4. Approval of QP/ NOSs
5. List of companies and Industry associations participated and validated QP/NOS
6. Mapping of Manpower skills in the Paints and Coatings Industry
7. Function Analysis

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## SUMMARY

<b>Qualification Title</b>	Supervisor – Decorative Application
<b>Qualification Code</b>	PCS/Q5001
<b>Nature and purpose of the qualification</b>	Qualification Pack (QP) based on National Occupational Standards (NOS). -To get unemployed people into work - To upgrade the skills of people already in work
<b>Body/bodies which will award the qualification:</b>	Paints and Coatings Skill Council
<b>Body which will accredit providers to offer courses leading to the qualification</b>	Paints and Coatings Skill Council
<b>Body/bodies which will carry out assessment of learners</b>	Paints and Coatings Skill Council. Accredited assessment bodies.
<b>Occupation(s) to which the qualification gives access:</b>	Supervisor Decorative Application The Supervisor – Decorative Application is responsible for ensuring that the paint application work is undertaken and completed as per agreed delivery standards of quality, time, safety and cleanliness, thereby, achieving full customer satisfaction. The individual at work captures customer’s painting requirements including basic or textured or wood polish, arranges for tools, materials, machines, painters and helpers with requisite expertise and instructs them to complete the work as per agreed delivery standards. The job requires the individual to: organise people and materials; work in a paint-redolent environment, have good eyesight with no colour blindness, have good hand-eye coordination and ability work in all weather conditions.
<b>Licensing requirements</b>	NA
<b>Proposed level of the qualification in the NSQF</b>	5
<b>Anticipated volume of training/learning required to complete the qualification:</b>	240 hours.
<b>Entry requirements / recommendations:</b>	5 <sup>th</sup> Standard. Minimum Age:18 years Minimum preferable 3 years as Painter.
<b>Progression from the qualification:</b>	Supervisor – Decorative Application, with experience can be self-employed
<b>Planned arrangements for the recognition of Prior Learning (RPL)</b>	Will be done at a place where required lab facility is available.
<b>International comparability where known:</b>	Not established.
<b>Date of planned review of the qualification</b>	July 31, 2019

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<b>Formal structure of the qualification:</b>			
<b>Title of the component and identification of the code</b>	<b>Mandatory/ Optional</b>	<b>Estimated size (learning hours)</b>	<b>Level</b>
PCS/N5010 Engage with customer for decorative painting service	Mandatory	29	5
PCS/N5011 Supervise decorative painting	Mandatory	80	5
PCS/N5013 Conduct entrepreneurial activities for decorative painting	Mandatory	75	5
PCS/N9901 Coordinate with colleagues and/ or customers	Mandatory	12	5
PCS/N9902 Maintain standards of product/ service quality	Mandatory	22	5
PCS/N9903 Maintain OH&S standards and follow environmental norms	Mandatory	22	5

Please attach any document giving further detail about the structure of the qualification – eg a Curriculum or Qualification Pack.

Give details of the document here: [Qualification pack Annexure 1](#), [Model curriculum Annexure 2](#)

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## **SECTION 1** **ASSESSMENT**

### **Body/Bodies which will carry out assessment:**

Aspiring Minds, Cindrel, Cocubes, MCG

### **How will RPL assessment be managed and who will carry it out?**

RPL will be based on the same Qualification Pack and Assessment Criteria mentioned in the QP.

### **Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, consistent and fair and show that these are in line with the requirements of the NSQF:**

Standardised assessment criteria developed by PCSC.

Selected Assessment bodies have been vetted for capability and robust system/ procedure.

Question bank of Assessment bodies reviewed and vetted by technical experts/ SMEs employed by PCSC.

Assessment to be done only by certified assessors who have undergone ToA program.

To follow tablet based assessments except when this is not possible (example due to poor net access, digital illiteracy).

Video evidence of the assessment.

Please attach any documents giving further information about assessment and/or RPL.

Give details of the document(s) here:

Refer page 1 for the list of attachments.

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### ASSESSMENT EVIDENCE

Complete a grid for each grouping of NOS, assessment unit or other component as listed in the entry on the structure of the qualification on page 1.

<p><b>Job Role</b> : Supervisor – Decorative Application  <b>Qualification Pack</b> : PCS/Q5001  <b>Sector Skill Council</b> : Paints and Coatings</p>
<p><u>Guidelines for Assessment</u></p> <ol style="list-style-type: none"> <li>Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.</li> <li>The assessment for the theory part will be based on knowledge bank of questions created by the SSC.</li> <li>Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)</li> <li>Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria</li> <li>To pass the Qualification Pack , every trainee should score a minimum of 60% in every NOS</li> <li>In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.</li> </ol>

PCS/N5010 Engage with customer for decorative painting service					
	Performance Criteria	Total Marks (350)	Out of	Theory	Skills Practical
<b>Understanding the customer's wall, door, window or wood paint requirements</b>	PC1. check with customer about the appropriate time for visit	50	1.5	0.5	1
	PC2. visit customer's site, home or business premises as scheduled		1.5	0.5	1
	PC3. note down the type painting requirements, e.g., wall, door, window, textured, or wood polish		1.5	0.5	1
	PC4. note down customer's requirements of colour, finish, type of paint such as low-volatile organic compound (VOC) paint, etc.		1.5	0.5	1
	PC5. note down customer's preference for painting manually or using machines		1.5	0.5	1
	PC6. understand the customer's budget		1.5	0.5	1
	PC7. show paint booklets to demonstrate the colour combinations and finish available		1.5	0.5	1
	PC8. demonstrate new designs or design modifications for textures, if necessary		1.5	0.5	1

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<b>Inspecting surface to be painted</b>	PC9. assess the type of surface to be painted		2	0.5	1.5
	PC10. check for moisture content, pH value using measuring meter, check visually for pests		2	0.5	1.5
	PC11. inform if any pre-treatment needs to be done by the customer prior to starting the paint work such as water-proofing, pest control, etc.		2	0.5	1.5
	PC12. check for any damage to the wall that the painting process cannot rectify		2	0.5	1.5
	PC13. Inform the customer about fallout of not doing the required pretreatment, e.g., flaking, bubble formation, poor smoothness, etc.		2	0.5	1.5
	PC14. check the level of paint, dust, grease or grime to be removed while preparing the surface		2	0.5	1.5
	PC15. assess the lighting condition of the room and its effect on the selected finish		2	0.5	1.5
<b>Estimating time, supplies, painters, helpers and equipment</b>	PC16. determine the time and effort required for preparing the surface, coating and finishing		2	0.5	1.5
	PC17. measure area dimensions to be painted		2	0.5	1.5
	PC18. calculate tools, material, machines, chemicals and equipment requirements		2	0.5	1.5
	PC19. agree on the number of painters and helpers that would be deployed and for how many days		2	0.5	1.5
	PC20. respond to customers' queries and concerns		2	0.5	1.5
<b>Preparing fact file and invoicing</b>	PC21. reach an agreement with customer on estimated cost and time required		2	0.5	1.5
	PC22. prepare a fact file defining the scope of work in detail and get it signed by customer		2	0.5	1.5
	PC23. prepare an invoice detailing the labour cost, material cost and any other cost/ tax that would be charged to the client		2	0.5	1.5
	PC24. agree on the advance and post work payment details		2	0.5	1.5
	PC25. draw up broad contract details such as job to be executed, quality specifications and time line		2	0.5	1.5
	PC26. negotiate penalty clauses as necessary		2	0.5	1.5
	PC27. negotiate final price		2	0.5	1.5
	<b>POINTS</b>		<b>50</b>	<b>13.5</b>	<b>36.5</b>
<b>TOTAL POINTS</b>				<b>50</b>	

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PCS/N5011 Supervise decorative painting					
	Performance Criteria	Total Marks (350)	Out of	Theory	Skills Practical
<b>Arranging for materials and personnel required for painting</b>	PC1. coordinate with paint dealer or company, equipment and tools suppliers	50	2	0.5	1.5
	PC2. coordinate with painters or painting contractors for adequately trained painters and helpers		2	0.5	1.5
	PC3. check quality of materials acquired for achieving the painting outcomes		2	0.5	1.5
	PC4. arrange for required safety gear for painters and helpers such as masks, nose covers, goggles, gloves, caps, boots, aprons, ladders, slings, scaffolding, disposal bins, water, etc.		2	0.5	1.5
<b>Supervising painting process and post painting cleanup</b>	PC5. instruct painters and helpers on the surface preparation or sanding process and outcomes required in terms of level of smoothness/ coarseness as well as removal of old paint, grease, dust, etc.		2	0.5	1.5
	PC6. instruct on masking		2	0.5	1.5
	PC7. instruct on type of finish required, e.g., gloss, matt, textured, machined, etc.		2	0.5	1.5
	PC8. instruct on mixing ratio of water or thinner to putty, primer or paint		2	0.5	1.5
	PC9. instruct on the combination of tools and machines to be used at different stages of preparation and painting for the desired finish		2.5	0.5	2
	PC10. instruct on methodology for application of putty, primer or top coat		2.5	0.5	2
	PC11. instruct about paint quality, e.g., drying time, spilling, wastage, etc.		2.5	0.5	2
	PC12. instruct about the quality standards to be achieved		2.5	0.5	2
	PC13. instruct about cleaning standards and disposal of leftover consumables		2	0.5	1.5
	PC14. instruct about moving furniture, cleaning fixtures, without causing damage		2	0.5	1.5
<b>Checking quality, handing over and receiving job completion certificate</b>	PC15. check quality of work at different stages such as after pre-treatment, surface preparation, putty/ primer application, top coat application, texturing and finishing	2	0.5	1.5	
	PC16. check final finish after drying	2	0.5	1.5	
	PC17. check quality of post painting clean-up	2	0.5	1.5	
	PC18. handover the premises to customer	2	0.5	1.5	

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	PC19. address concerns and conduct any necessary rework		2	0.5	1.5
	PC20. seek job completion certificate/ customer feedback as per company's or dealer's standards		2	0.5	1.5
<b>Receiving payment</b>	PC21. prepare final bill and serve to customer		2	0.5	1.5
	PC22. receive payment and give receipt as per company's/ dealer's billing standards and close the transaction		2	0.5	1.5
	PC23. issue any warranty certificate as per company's or dealer's policy		2	0.5	1.5
	PC24. ensure to leave contact details with a happy customer for future repainting work or referrals		2	0.5	1.5
	<b>POINTS</b>		<b>50</b>	<b>12</b>	<b>38</b>
	<b>TOTAL POINTS</b>				<b>50</b>

<b>PCS/N5013 Conduct entrepreneurial activities for decorative painting</b>					
	<b>Performance Criteria</b>	<b>Total Marks (350)</b>	<b>Out of</b>	<b>Theory</b>	<b>Skills Practical</b>
<b>Understanding customer profile</b>	PC1. survey the local area for nearby projects: commercial or residential to identify prospective customers	50	3	1.5	1.5
	PC2. understand new market trends to provide updated service to customers		3	1	2
	PC3. understand fluctuation in demand depending on seasons, festivals, etc. and plan the revenue and costs accordingly		3	1	2
<b>Marketing painting/polishing services</b>	PC4. distribute pamphlets in targeted areas		2	0.5	1.5
	PC5. advertise in local directories		2	0.5	1.5
	PC6. put small boards near dealer shops and give them their visiting card		2	0.5	1.5
	PC7. build customer loyalties to receive word-of-mouth publicity		3	0.5	2.5
	PC8. build good relations with dealers in local area		3	0.5	2.5
<b>Operating the cash counter for billing</b>	PC9. generate bill for the services provided			3	0.5



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<b>and maintaining accounts</b>	PC10. take cash, count and return change or use machine for it		2	0.5	1.5
	PC11. maintain accounts for the orders executed		3	1	2
	PC12. account for daily wages to be paid to helpers or painters		3	1.5	1.5
	PC13. keep book for the day, week or month in order check profit margin regularly		3	1	2
	PC14. must be able to manage competitive pricing after reasonable profit		3	1	2
<b>Complying with statutory standards</b>	PC15. comply with workplace safety as stipulated by local bodies or authorities		3	1	2
	PC16. ensure compliance of rules related to payment of taxation and duties		3	1	2
	PC17. ensure compliance of norms related to child labour prohibition		3	1	2
	PC18. pay minimum wages and benefits to helpers or painters, as stipulated		3	1	2
	<b>POINTS</b>		<b>50</b>	<b>15.5</b>	<b>34.5</b>
	<b>TOTAL POINTS</b>			<b>50</b>	

<b>PCS/N9901 Coordinate with colleagues and/or customers</b>					
	<b>Performance Criteria</b>	<b>Total Marks (350)</b>	<b>Out of</b>	<b>Theory</b>	<b>Skills Practical</b>
<b>Interacting with superior</b>	PC1. receive job order and instructions from reporting superior	50	0.5	0.0	0.5
	PC2. understand the work output requirements, targets, performance indicators and incentives		2.0	0.5	1.5
	PC3. deliver quality work on time and report any anticipated reasons for delays		2.0	0.5	1.5
	PC4. escalate unresolved problems or complaints to the relevant senior		2.0	0.5	1.5
	PC5. communicate maintenance and repair schedule proactively to the superior		2.0	0.5	1.5
	PC6. receive feedback on work standards		1.0	0.0	1.0
	PC7. document the completed work schedule and handover to the superior		2.0	0.5	1.5
<b>Communicating</b>	PC8. exhibit trust, support and respect to		1.0	0.25	0.75

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<b>with colleagues</b>	all the colleagues in the workplace			
	PC9. aim to achieve smooth workflow	2.0	0.5	1.5
	PC10. help and assist colleagues with information and knowledge	1.0	0.0	1.0
	PC11. seek assistance from the colleagues when required	1.0	0.25	0.75
	PC12. identify the potential and existing conflicts with the colleagues and resolve	1.0	0.25	0.75
	PC13. pass on essential information to colleagues on timely basis	1.0	0.0	1.0
	PC14. maintain work etiquette, use polite language, demonstrate responsible and disciplined behaviour with colleagues	2.0	0.5	1.5
	PC15. interact with colleagues from different functions clearly and effectively to understand the nature of their work and work effectively as a team	1.0	0.25	0.75
	PC16. put team over individual goals and multi task or share work where necessary supporting the colleagues	2.0	0.0	2.0
	PC17. highlight any errors of colleagues, help to rectify and ensure quality output	1.0	0.25	0.75
	PC18. work with cooperation, coordination, communication and collaboration, with shared goals and supporting each other's performance	1.0	0.0	1.0
<b>Communicating effectively with customers, if required</b>	PC19. ask relevant questions to the customers and identify their needs	1.0	0.25	0.75
	PC20. possess adequate knowledge on the product, services and market	2.0	0.5	1.5
	PC21. brief the customers clearly on potential costs and hazards	1.0	0.25	0.75
	PC22. communicate with the customers in a polite, professional and friendly manner	1.0	0.25	0.75
	PC23. build effective but impersonal relationship with the customers	0.5	0.25	0.25
	PC24. ensure that appropriate language and tone are used with customers	1.0	0.25	0.75
	PC25. listen actively and have a two way communication	1.0	0.25	0.75
	PC26. be sensitive to the gender, cultural and social differences such as modes of greeting, formality, etc.	1.0	0.25	0.75
	PC27. understand the customer expectations correctly and provide the appropriate products and services	2.0	0.5	1.5
	PC28. understand customer's dissatisfaction and address or escalate their complaints	2.0	0.5	1.5

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	effectively				
	PC29. maintain a positive, sensible and cooperative manner all time		1.0	0.25	0.75
	PC30. ensure a proper body language, dress code, gestures and etiquettes towards the customers		1.0	0.25	0.75
	PC31. avoid interrupting the customers while they talk		1.0	0.0	1.0
	PC32. avoid negative questions and statements to the customers		1.0	0.0	1.0
	PC33. inform the customers on any issues or problems before hand and also on the developments involving them		2.0	0.5	1.5
	PC34. respond promptly to customer's voice messages, e-mails, apps, etc.		1.0	0.0	1.0
	PC35. develop good rapport with the customers and promote other products and services		2.0	0.5	1.5
	PC36. seek feedback from the customers on their understanding to what was discussed		1.0	0.0	1.0
	PC37. explain the terms and conditions clearly		2.0	0.5	1.5
	<b>POINTS</b>		<b>50</b>	<b>10</b>	<b>40</b>

<b>PCS/N9902 Maintain standards of product/ service quality</b>					
	<b>Performance Criteria</b>	<b>Total Marks (350)</b>	<b>Out of</b>	<b>Theory</b>	<b>Skills Practical</b>
<b>Engaging with superior or customers to understand product/ service quality requirements</b>	PC1. keep in mind the profiles of expected customers	50	2.0	0.5	1.5
	PC2. understand the target customers and their product/ service quality requirements as defined by the company		3.0	0.5	2.5
	PC3. receive superior's/ customer feedback regularly		2.0	0.0	2.0
	PC4. aim to build a good connect with the customers through quality product/ service		2.0	0.5	1.5
	PC5. keep tab on frequent discussions with regular customers on general likes and dislikes in the market, latest trends, customer expectations, etc.		2.0	0.5	1.5
	PC6. receive updates on regular feedbacks from the clients on current service, complaints, and improvements to be made, etc.		2.0	0.5	1.5
	PC7. seek customer rating of product/ service in order to help improve procedures		2.0	0.5	1.5
	PC8. demonstrate quality orientation at all levels		4.0	1.5	2.5

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	PC9. aim to gain their long lasting customer loyalty through satisfaction		3.0	1.0	2.0
<b>Achieving 100% customer satisfaction for given quality</b>	PC10. ensure 100% customer satisfaction via product/ service quality		3.0	0.5	2.5
	PC11. treat the customers fairly and with due respect		3.0	0.5	2.5
	PC12. focus on executing company's marketing strategies and product development needs		3.0	1.0	2.0
	PC13. focus on enhancing brand value of company by maintaining or enhancing quality standards		3.0	1.0	2.0
	PC14. ensure that customer expectations are met		2.0	0.5	1.5
<b>Fulfilling customer requirement</b>	PC15. learn to read customers' needs and wants		2.0	0.5	1.5
	PC16. willingly accept and implement new and innovative products and services that help improve customer satisfaction		3.0	1.0	2.0
	PC17. communicate feedback of customer to senior, especially, the negative feedback		2.0	0.5	1.5
	PC18. maintain close contact with the customers and focus groups		2.0	0.5	1.5
	PC19. offer promotions to improve product satisfaction level to the customers periodically		3.0	1.0	2.0
	PC20. weigh the cost of fulfilling unscheduled customer requests, consult with senior and advise the customer on alternatives		2.0	0.5	1.5
	<b>POINTS</b>		<b>50</b>	<b>13</b>	<b>37</b>

<b>PCS/N9903 Maintain O&amp;HS standards and follow environmental norms</b>					
	<b>Performance Criteria</b>	<b>Total Marks (350)</b>	<b>Out of</b>	<b>Theory</b>	<b>Skills Practical</b>
<b>Taking precautionary measures to avoid health, safety and environmental hazards</b>	PC1. assess the various health, safety and environmental hazards in the work areas	50	1.5	0.4	1.1
	PC2. take necessary steps to eliminate or minimize the hazards		1.0	0.4	0.6
	PC3. analyze the causes of accidents at the workplace		1.5	0.4	1.1
	PC4. suggest measures to prevent such accidents from taking place		1.5	0.4	1.1
	PC5. take preventive measures to avoid risk of burns and other injury due to contact with hot surfaces, gas, fire, hot fluids/ liquids,		1.5	0.4	1.1

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	etc.				
	PC6. suggest methods to improve the existing safety procedures at the workplace		1.5	0.4	1.1
	PC7. dispose waste in the designated areas safely as per company's policies and rules		1.5	0.4	1.1
	PC8. maintain appropriate ventilation in the rooms while there is more exposure to paint vapours		1.0	0.4	0.6
	PC9. avoid dumping unused cans to safeguard the environment		1.0	0.0	1.0
<b>Following standard health, safety and environmental policies and procedure</b>	PC10. stay aware of the locations of fire extinguishers, emergency exits, etc.		1.0	0.4	0.6
	PC11. practice correct emergency procedures		1.5	0.4	1.1
	PC12. check and review the storage areas frequently		1.5	0.4	1.1
	PC13. stack items in an organized way and use safe lifting techniques to reduce risk of injuries from handling materials		1.5	0.4	1.1
	PC14. handle materials, tools, acids, chemicals, equipment, etc. safely		1.0	0.4	0.6
	PC15. store the chemicals and acids in a well-ventilated and locked areas with warning signs displayed		1.5	0.4	1.1
	PC16. adopt safe techniques while moving furniture and fixtures		1.5	0.4	1.1
	PC17. avoid risk of injury from use of electrical tools		1.5	0.4	1.1
	PC18. read the manufacturer's manual carefully before use of any equipment		1.0	0.0	1.0
	PC19. unplug the electrical equipment before performing maintenance		1.0	0.4	0.6
	PC20. keep the floors free from oil, water and grease to avoid slippery surface		1.0	0.4	0.6
	PC21. use rubber mats in the places where floors are constantly wet		1.0	0.0	1.0
	PC22. avoid injuries while handling sharp hazardous tools and equipment		1.5	0.4	1.1
	PC23. use flat surfaces, secure holding and protective wear while using such sharp tools		1.5	0.4	1.1
	PC24. use health, safety and environmental protection practices for storing, cleaning, and maintaining tools, equipment, and supplies		1.5	0.4	1.1
	PC25. practice ergonomic lifting and bending techniques while moving equipment		1.5	0.4	1.1

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	and supplies				
	PC26. identify the requirement for maintaining environmental norms		1.0	0.4	0.6
	PC27. comply with the environmental safety norms while on work to prevent accidents and health hazards		1.0	0.4	0.6
	PC28. follow company policies and rules regarding use of hazardous materials to avoid health, safety and environmental impacts		1.0	0.4	0.6
<b>Using safety tools or Personal Protective Equipment</b>	PC29. ensure the employees have access to first aid kit when needed		1.0	0.0	1.0
	PC30. ensure all equipment and tools are stored and maintained properly and safe for use		1.0	0.4	0.6
	PC31. always use personal protective equipment and safety gear such as gloves, mask, headwear, footwear, glasses, goggles, etc. for specific tasks and work conditions where required		1.5	0.4	1.1
	PC32. display safety signs where required to warn co-workers and others		1.5	0.4	1.1
	PC33. ensure electrical precautions such as insulated clothing, adequate equipment insulation, dry work area, switch off the power supply when not required, etc.		1.5	0.4	1.1
	PC34. ensure availability of general health and safety equipment such as fire extinguishers, first aid equipment, safety equipment, clothing, safety installations such as fire exits, exhaust fans, etc.		1.5	0.4	1.1
<b>Achieving health, safety and environmental standards</b>	PC35. document all the first aid treatments, inspections, etc., conducted to keep track of the safety measures undertaken		1.0	0.4	0.6
	PC36. document all the environmental hazards caused and the measures undertaken to comply with the established safety procedures of the workplace		1.0	0.0	1.0
	PC37. report to the supervisor on any problems and hazards identified and any breach of environmental procedures.		1.0	0.4	0.6
	PC38. work at all times towards achieving zero accident at workplace		1.0	0.4	0.6
	PC39. adhere to safety standards and ensure no material damage		1.0	0.4	0.6
	PC40. take necessary action and correct any environmental hazards caused		1.0	0.4	0.6
	<b>POINTS</b>		<b>50</b>	<b>14</b>	<b>36</b>

## NSQF QUALIFICATION FILE GUIDANCE

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### SECTION 2

#### SUMMARY EVIDENCE OF LEVEL

##### Option A

Title/Name of qualification/component: Supervisor Decorative Paint Application PCS/Q5001		Level: 5	
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level
Process	Inspect the surface to be painted, estimate time, supplies, manpower required for the job, prepare invoice and supervise decorative painting.	Job that requires well developed skill, with clear choice of procedures in familiar context	5
Professional knowledge	Knowledge of different types of paints, their properties and uses, use of tools and equipment, quality standards, market trends and basics of costing, pricing and inventory management.	Knowledge of facts, principles, processes and general concepts, in a field of work or study	5
Professional skill	Practical skills to estimate time, supplies and manpower required for the job, arrange materials and manpower required for painting, supervise painting process and post clean-up, prepare bill and collect money from the customer.	A range of cognitive and practical skills required to accomplish tasks and solve problems by selecting and applying basic methods, tools, materials and information.	5
Core skill	Understand the client's requirements. Supervise and instruct painters and helpers to maintain quality of work. Educate customer on types of paints, designs etc.	Desired mathematical skill, understanding of social, political and some skill of collecting and organising information, communication.	5
Responsibility	Responsible for capturing customer's painting requirements including basic or textured or wood polish, arranging tools, materials, machines, painters and helpers with requisite expertise and instructing them to complete the work as per agreed delivery standards.	Responsibility for own work and learning and some responsibility for other's work and learning.	5

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## SECTION 3

### EVIDENCE OF NEED

**What evidence is there that the qualification is needed?**

Information was gathered from industry interactions and data from desk research to arrive at metrics for estimation of current and future employment in the sub-sector and its further break-down for each job role including this one. Please refer to meetings notes and occupation maps. This enabled prioritization of the development of the qualification packs.

**What is the estimated uptake of this qualification and what is the basis of this estimate?**

Information gathered from industry interactions, Occupation Map and Functional Analysis for the skill gap between the industry demand institutional supply - provide the basis for estimated uptake. This is the basis for planning training with the industry and training providers.

**What steps were taken to ensure that the qualification(s) does/do not duplicate already existing or planned qualifications in the NSQF?**

NSDC QRC has already checked this.

**What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated?**

NOS Sub-committee inputs are sought from time-to-time as needed to check the relevance of QP/NOSs, and the revision exercise is undertaken, as needed.

The qualification will be revised or updated on 31<sup>st</sup> July, 2019

Please attach any documents giving further information about any of the topics above.

Give details of the document(s) here:

Refer page 1 for the list of attachments.



# NSQF QUALIFICATION FILE GUIDANCE

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## SECTION 4

### EVIDENCE OF RECOGNITION AND PROGRESSION

**What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?**

Vertical mobility options are available in the Occupation map. Supervisor – Decorative Application, with experience can be self-employed.

Please attach any documents giving further information about any of the topics above.  
Give details of the document(s) here:

#### **Occupation Map**

Refer page 1 for the list of attachments